

# WEST LAFAYETTE POLICE MERIT COMMISSION MINUTES

October 9, 2006

The West Lafayette Police Merit Commission met in regular session at City Hall Council Chambers on October 9, 2006 at 7:30 pm. In compliance with the Indiana Open Door Law, notice of this regular meeting was sent to the press and posted. Copies of the meeting agenda and unapproved minutes of the September 11, 2006 Regular Meeting were available at a table adjacent to the entrance to the Council Chambers.

Police Merit Commission President Polles called the meeting to order and presided.

The Pledge of Allegiance was repeated.

PRESENT: Commissioners Don Corrigan, Virginia Nead, John Polles, and Joel Weber.

ABSENT: Commissioner Larry Leverenz.

ALSO PRESENT: Commission Counsel Williams, Deputy Chief Walker, Clerk-Treasurer Rhodes, and one member of the police department. No members of the public or the media were present.

## APPROVAL OF MINUTES

- A. Commissioner Corrigan's motion for "the approval of the September 11, 2006 minutes" was unanimously adopted.

## OLD BUSINESS

- A. Commissioner Weber reported that no comments were received from Commissioners on the amended Rules and Regulations by September 18, 2006. Copies of the amended Rules and Regulations have been distributed by the Clerk-Treasurer's Office. Deputy Chief Walker reported that distribution of copies to all members of the department was in progress. Commissioner Weber requested that an E mail be sent to all Commissioners when all members have been furnished a copy of the amended rules.
- B. After discussion of the National Police Officer Selection Test by Stanard & Associates, Inc., the examination used as the aptitude test for new applicants, Commissioner Weber moved "that the West Lafayette Police Department continue to use the National Police Officer Selection Test as the aptitude test for new applicants." The motion was unanimously adopted.
- C. After discussion of the physical agility test and physical fitness standards used for new applicants, Commissioner Weber moved "that the West Lafayette Police Department continue to use the Indiana Law Enforcement Academy physical fitness exit standards as the minimum standard for applicants." The motion was unanimously adopted.

- D. Commissioner Corrigan reported that he had not yet been able to meet with Chief Marvin to discuss recruitment issues. He shared items under consideration and will report further on the subject at the next regular meeting.

#### NEW BUSINESS

- A. Commission President Polles reported on the progress in developing a rating chart for newly promoted officers required by Police Merit Commission Rules and Regulations Article V.H.(2). An addendum to the current evaluation form is in draft form. It is expected to be ready for review and approval at the next regular meeting.

#### ITEMS FROM THE FLOOR

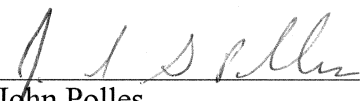
- A. Deputy Chief Walker provided Commissioners a completed background investigation package on a prospective employee. A Special Meeting will be held on Monday, October 16, 2006 at 7:00 pm in Council Chambers, West Lafayette City Hall, to reach a decision concerning an offer of employment to this prospective employee.
- B. With three new police officer positions in the approved City budget, there was a discussion concerning when names would be provided from the applicant eligibility list so that background investigations could be started. It was concluded that per the Rules and Regulations, the providing of names is dependent on Chief Marvin's notifying the Commission in writing of the vacancies in the department.
- C. Commissioner Nead commended all officers working with the Citizen Police Academy in which she is personally participating. She stated that the officers are well prepared, thorough in answering questions, and are providing a variety of learning experiences. The Academy is accomplishing its purpose of building respect for the department.
- D. Commissioner Weber requested an update on the application review process, including implementation. Deputy Chief Walker reported that the "pre-application" has been prepared so that it can be submitted on-line. It is currently with Human Resources Director Foster for quality assurance checks. It is expected to be posted on the West Lafayette Police Department web site in the near future. Commission President Polles stated that he would prepare an additional page to the application that would address items that applicants must submit, items that are listed in the Rules and Regulations.

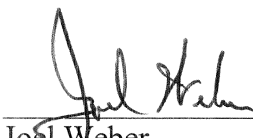
#### PUBLIC COMMENTS

None.

#### ADJOURNMENT

The meeting adjourned at 8:15 pm.

  
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John Polles  
President

  
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Joel Weber  
Secretary

WEST LAFAYETTE POLICE MERIT COMMISSION  
Meeting Agenda, 9 October 2006  
7:30 P.M., Council Chambers, City Hall

**Opening**

Pledge of Allegiance  
Roll Call  
Approval of Minutes for Meeting on 11 September 2006

**Old Business**

Distribution of the revised Merit Commission's Rules and Regulations (Commissioner Weber)  
Review of Aptitude Test and Physical Agility Test (Weber)  
Update from the of working committee to address recruitment issues (Commissioner Corrigan)

**New Business**

Discussion on rating newly promoted officers [WLPMC R&R V. H. (2)]  
(Commissioner Polles)

**Items from the Floor**

**Public Comments**

**Adjournment**